



**Councillor Duncan Rawlinson
Town Mayor**

**Nichola Payne Chief Officer
Telephone: 01621 783 426
email**

Townclerk@burnhamoncrouchtowncouncil.gov.uk

**Council Offices
Chapel Road
BURNHAM-ON-CROUCH
Essex
CM0 8JA**

**ALL COMMITTEE MEMBERS BURNHAM-ON-CROUCH TOWN
COUNCIL**

Dear Sir/Madam,

TOWN COUNCIL STAFFING COMMITTEE MEETING

You are summoned to attend a **Staffing Committee Meeting of the Burnham-on-Crouch Town Council**, to be held in the council chamber of these offices Tuesday 26th March @ 7:30pm.

Yours faithfully.

Nichola Payne

Chief Officer
19th March 2024

AGENDA

1 APOLOGIES FOR ABSENCE

To receive apologies for absence.

2 DECLARATIONS OF INTERESTS

All Town Councillors have completed their Statutory Declarations of Interests in accordance with the Localism Act 2011 and the Code of Conduct for Members, adopted by the Town Council.

3 EXCLUSIONS OF THE PUBLIC AND PRESS

Councillors to Resolve that by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

4 MINUTES AND REPORTS

To agree the draft minutes from the meeting held on 16th February 2024

5 OPERATIONAL STAFF UPDATES

Members to discuss and consider operational staffing updates and to make recommendations to full council on the 9th April 2024 of any decisions made at this staffing committee meeting.

6 CLOSURE OF THE MEETING

To close the Meeting having considered and determined all items of business.