



Councillor Duncan Rawlinson, Town Mayor

Nichola Payne Chief Officer

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20th March 2024

ALL COUNCILLORS BURNHAM-ON-CROUCH TOWN COUNCIL

Dear Sir/Madam,

EXTRA ORDINARY COUNCIL MEETING

You are summoned to attend an **Extraordinary Council Meeting of the Burnham-on-Crouch Town Council**, to be held at The Council Chamber on **MONDAY 25th MARCH 2024 @ 7:00PM**

Supporting documentation for agenda items held in the public session of this meeting will be available via the Council's website.

Yours faithfully

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Cllr Duncan Rawlinson

TOWN MAYOR – 20th March

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

AGENDA

1 APOLOGIES FOR ABSENCE

To receive apologies for absence.

2 DECLARATIONS OF INTERESTS

All Town Councillors should have completed their Statutory Declarations of Interests in accordance with the Localism Act 2011 and the Code of Conduct for Members, adopted by the Town Council.

3 PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA

To receive questions from the public and press (10 minutes allowed).

4 PROVIDENCE CAR PARK – RESURFACE

To receive an update from the Chief Officer on the procurement process in line with financial and contractual regulations.

5 TOURISM FUND REQUEST

To receive an update from the tourism group and consider the proposal to agree to the sum of £2000.00 to fund a bid application submitted on our behalf, by Cultural Engine, for matched funding of up to £30000 for a series of sustainable cultural themed events.

6 STAFFING COMMITTEE FUNDING

To request funding for additional services with regard to HR and Legal representation to the value of £5,000.00

7 PUBLIC FORUM'

'Public Forum should be used for members of the public to bring to the table items they wish to see on future agendas and or notify the council of any issues they may wish to bring to the council's attention. (10 minutes allowed)

8 CLOSURE OF THE MEETING

To close the Meeting having considered and determined all items of business.