



Councillor Duncan Rawlinson Town Mayor

Nichola Payne, Chief Officer

Telephone: 01621 783 426

Email:

townclerk@burnhamoncrouchtowncouncil.gov.uk

Council Offices

Chapel Road

BURNHAM-ON-CROUCH

Essex

CM0 8JA

BURNHAM ON CROUCH TOWN COUNCIL

MINUTES OF THE MEETING OF THE BURNHAM-ON-CROUCH EXTRA ORDINARY MEETING HELD ON WEDNESDAY 9th JANUARY 2024 7pm AT THE CHAMBER HALL, COUNCIL OFFICES, CHAPEL ROAD, BURNHAM ON CROUCH, ESSEX.

Attendance: Chief Officer Nichola Payne,

Present: Cllr Clegg, Cllr Stanbury, Cllr Norman, Cllr Carter, Cllr Bown, Cllr Munford, Cllr English

ITEM No	TITLE	DETAIL	ACTION
101/01/EOM/24	APOLOGIES FOR ABSENCE	Cllr Stratton Cllr Skeens	N/A
102/01/EOM/24	DECLARATIONS OF INTERESTS		ALL
103/01/EOM/24	PUBLIC PARTICIPATION	No members of public present	
104/01/EOM/24	MINUTES OF MEETING	Cllr Munford requested that the minutes for the EOM's should be presented at the next available council meeting. CO to ensure this going forward. Minutes agreed and signed	NP
105/01/EOM/24	PROJECTED OUTTURN 2023/2024	CO confirmed that at 2 informal meetings that the projected figures for 2023/24 have been discussed, whilst there is some overspend in some areas, the overall spend will be under budget by the end of this financial year. Recommended guidelines is to hold a minimum of between 3-6 months precept within the general reserve. CO requested council approve a virement to general reserves at the end of financial year 23/24. CO will negotiate new deals with Broadband/Telephone via the computer centre contract. CO to contact CET Maldon to look at renegotiating the SLA for 2024. Currently they are recruiting for new staff, and we have offered to put their advertisement on our	NP NP

		<p>socials, with a view to enticing local applicants.</p> <p>Ayletts Charity – CO to forward details of the charity to Cllr English for further investigation.</p> <p>Cllr English suggested that we have a standard statement for publication for such things such as town sign.</p> <p>CO to investigate how we publish the minutes in written form.</p> <p>CO Confirmed Items such as Carnival/Quay Day is included within the grants and donations budget. Applications need to be submitted to the office annually. There is no Individual budget line for supporting events.</p>	<p>NP</p> <p>NP</p>
<p>106/01/EOM/24</p>	<p>ORIGINAL BUDGET 2024/2025</p>	<p>CO confirmed that the budget for 2024/2025 has been looked at over 2 informal meetings and presents the final version for agreement.</p> <p>Maldon District Council provided incorrect Tax Base figures for 2022/23 & 2023/24 and as such the council have received a sum of £3,350.00 which has been added to the 2023/24 precept, making a total precept for 2023/24 to £201,740.00. CO to adjust the budget sheet to reflect this prior to publication.</p> <p>Cllr English asked what the £40,000 EMR was for the old Station House. CO explained this was being retained due to the issues with the station house and the All repairing lease clause.</p> <p>The events budget has been increased to £20,000 to incorporate having multiple events for 204/25.</p>	<p>NP</p>

107/01/EOM/24	TOWN COUNCIL PRECEPT FOR 2024/2025	Cllr Bown Proposed the precept remain at £198,390. Seconded by Cllr Rawlinson. All present voted as agreed.	ALL
108/01/EOM/24	NOTIFICATIONS TO MALDON DISTRICT COUNCIL	CO to submit the precept requirement to Maldon District Council by 10 th January 2024. Which will be aggregated and presented at MDC meeting TBC February 2024.	NP
109/01/EOM/24	CLOSURE OF MEETING	Meeting was closed having agreed all matters at 7:45pm	ALL

DRAFT