

**NOVEMBER 2023 INVOICES PRESENTED FOR PAYMENT**

Payment date	Type	Bank	Company	Invoice No	Description	Net	Tax	Gross	Authorisation Request sent to	DATE	COMMENTS	Approved by	Date
16/11/2023	BACS	UNITY	LYRECO	6370283321	STATIONARY	161.25	32.25	193.50					
16/11/2023	BACS	UNITY	SKIPPERS	SI-6986	GROUNDS MAINTENANCE CONTRACT	875.83	175.17	1051.00					
16/11/2023	BACS	UNITY	THE COMPUTER CENTRE	104435	IT SUPPORT PACKAGE	360.00	72.00	432.00					
16/11/2023	BACS	UNITY	THE COMPUTER CENTRE	104436	IT SOFTWARE SUPPORT PACKAGE	253.10	50.62	303.72					
16/11/2023	BACS	UNITY	SHARPRINT SOLUTIONS	SPS231034	PRINTER RENTAL	440.29	88.06	528.35					
16/11/2023	BACS	UNITY	CLLR REIMBURSMENT	N/A	TRAVEL EXPENCES @ 40P PER MILE	40.24	0.00	40.24					
16/11/2023	BACS	UNITY	MSJ GARWOOD	5928	GRASS CUTTING & ADDITIONAL HEDGE CUTTING	2,531.50	506.32	3037.92					
16/11/2023	BACS	UNITY	PERSPEX SHEETS UK	1600011189	PERSPEX FOR NOTICEBOARDS	101.62	20.33	121.95					
16/11/2023	BACS	UNITY	HMRC		PAYEE & NI	945.54	0.00	945.54					
16/11/2023	BACS	UNITY	MAYFAIR SECURITY LTD	17080	MAINTENANCE TO INTRUDER ALARM & 3V BATTERIES	131.00	26.20	157.20					
16/11/2023	BACS	UNITY	MALDON DISTRICT COUNCIL	BUR18488914	COMMUNITY ENGAGEMENT TEAM APRIL TO SEPTEMBER 2023	9,970.38	1,994.08	11964.46					
16/11/2023	BACS	UNITY	AMAZON	1233304275-2023-58341	FILLER FOR MENS TOILETS - OFFICE MAINTENANCE	10.21	2.04	12.25					
16/11/2023	BACS	UNITY	AMAZON	131563701-2023-587884	EVO-STIK ADHESIVE FOR MENS TOILETS - OFFICE MAINTENANCE	9.57	1.92	11.49					
16/11/2023	BACS	UNITY	THE COMPUTER CENTRE	104215	GOV.UK DOMAIN RENEWAL	82.50	16.50	99.00					
16/11/2023	BACS	UNITY	MALDON DISTRICT COUNCIL	BUR19088876	KINGS CORONATION - LATE NIGHT TOILET OPENING & CLEANING	198.00	39.60	237.60					
16/11/2023	BACS	UNITY	ROYAL BRITISH LEGION	W23-59	REMEMBERANCE WREATH	20.00	0.00	20.00					
16/11/2023	BACS	UNITY	ROYAL BRITISH LEGION	W23-12	REMEMBERANCE WREATH	25.00	0.00	25.00					
16/11/2023	BACS	UNITY	STAFF REIMBURSMENT		PURCHASE FOR TOWN MAINTENANCE (WAR MEMORIAL BENCHES)	20.61	4.12	24.73					
16/11/2023	BACS	UNITY	STAFF REIMBURSMENT		DIESEL FOR VAN	16.67	3.33	20.00					
24/11/2023	BACS	UNITY	BURNHAM TOWN COUNCIL		STAFF SALARIES - NOVEMBER	TBC	0.00	TBC					

**TOTAL DUE FOR NOVEMBER PAYMENT 2023**

**14,543.13    2,702.50    17,245.73**