



## BURNHAM ON CROUCH TOWN COUNCIL

**MINUTES OF THE MEETING OF THE BURNHAM-ON-CROUCH TOWN COUNCIL, ANNUAL TOWN MEETING HELD ON TUESDAY 24<sup>th</sup> May 2022 AT 7:00pm AT THE CHAMBER HALL, COUNCIL OFFICES, CHAPEL ROAD, BURNHAM ON CROUCH, ESSEX.**

**\*\*\*\*\*These Minutes have been re produced from a recording dated 24<sup>th</sup> May 2022, however they have been written by the current council on 20<sup>th</sup> June 2023\*\*\*\*\***

Attendance: Temp Town Clerk, Mrs Jonanna Jeffery, no members of public

Present: Councillors Bob Calver Town Mayor, Cllr Mary-ann Munford, Cllr J Donnelly

- 16 Welcome from the Town Mayor Councillor Bob Calver as Chair of the Meeting.**  
Cllr Bob Calver, the Town Mayor, welcomed everyone to the Annual Town meeting. The mayor reminded those present that local government electors, included on the current electoral roll in the parish of Burnham on Crouch, are entitled to speak and if required, to vote at this annual meeting. The council would be recording all parts of the meeting held in open session, for subsequent publication on the council's website. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.
- 17 APOLOGIES FOR ABSENCE**  
Apologies were received from Councillor Stamp and Councillor Wilson.
- 18 MINUTES AND MATTERS ARISING**  
**RESOLVED: -**  
That the Minutes of the Annual Town Meeting held on 25<sup>th</sup> May 2021 be confirmed and signed.  
The temporary town clerk recognised that ITEM 4 should read Annual Town report should read 2020-2021 not 2021-2022 a typo error when doing presentation.  
Proposed by Cllr Bob Calver and seconded by Cllr J Donnelly.
- 19 ANNUAL REPORT OF THE TOWN COUNCIL FOR 2021/2022**  
Cllr Bob Calver stated that due to COVID not a lot had been reported, the temporary Town Clerk Mrs Joanna Jeffery gave a short report stating.  
*"We have maintained the service Level agreement with the community engagement team for a continued year, they have been looking at dog waste around the Quay, parking at the schools and general speeding around the town.  
Work has been progressed with Providence Car Park and a lot of environment work going on with litter picks. Councillor Carter has been successful in gathering a grant of £180 from Maldon District Council towards Tommy Garden Flowers. We have had a*

Signed

Councillor Duncan Rawlinson  
(Town Mayor)

*changeover of some Councillors, a testing year but we have muddled through, and things are progressing. With COVID having Hybrid meetings and eventually getting back into Chambers.*

The report also mentioned Great attendance at all the meetings and hoping that the new town clerk will be working with the team on upcoming events such as Civic receptions, Christmas events and remembrance.

Finishing with Cllr Bob Claver thanking our Temporary Town Clerk for all her efforts throughout the year.

## **20 MALDON DISTRICT COUNCIL**

**No reports Received.**

## **21 ESSEX COUNTY COUNCIL**

Cllr Calver reported that Cllr Stamp our representative of Essex County Council has provided us with a detailed report which was circulated to all councillors and anyone listening to the recording wishing for a copy please collect from the Town Clerks Office.

## **22 REPRESENTATIVES TO EXTERNAL BODIES/ORGANISATIONS**

Cllr Calver reported that he had received 3 reports:

Concerns for the town were the Town Steps & there has been no progress on the Small Tannie.

Burnham Week Ltd will still go ahead as well as the Cocktail Party.

Cllr Munford reporting on the Patient Participation Group as the council representative updating us that the plan of the PPG is to wait until the new practice manager is settled in as she has only been in post 2 weeks at Burnham Surgery awaiting a meeting to assure they will re-establish their links with the surgery due to COVID and influencing the other members that we will be acting in a normal manner very soon.

## **23 PUBLIC FORUM**

Local government electors, included on the current electoral roll in the parish of Burnham-on-Crouch, may ask questions of the Council, which will usually be answered by the Chairman, the Clerk to the Council, or a designated Councillor. It is sometimes helpful to let the Clerk have prior notice of any matters you may wish to raise.

**There are no matters raised and no public present.**

## **24 CLOSURE OF THE MEETING**

To close the Meeting having considered and determined all items of business.

Signed

Councillor Duncan Rawlinson  
(Town Mayor)