



BURNHAM ON CROUCH TOWN COUNCIL

MINUTES OF THE MEETING OF THE BURNHAM-ON-CROUCH TOWN COUNCIL EXTRA ORDINARY MEETING HELD ON MONDAY 03rd JULY 2023 @ 7pm AT THE CHAMBER HALL, COUNCIL OFFICES, CHAPEL ROAD, BURNHAM ON CROUCH, ESSEX.

Attendance: Chief Officer Nichola Payne,

Present: Cllr Rawlinson, Cllr Clegg, Cllr English, Cllr Stratton, Cllr Munford, Cllr Carter, Cllr Stanbury, Cllr Skeens, Cllr Bown.

101/07/EOM/23 APOLOGIES FOR ABSENCE

Cllr Norman is unwell and was not aware of the meeting being held.

102/07/EOM/23 DECLARATIONS OF INTERESTS

All Town Councillors should have completed their Statutory Declarations of Interests in accordance with the Localism Act 2011 and the Code of Conduct for Members, adopted by the Town Council.

103/07/EOM/23 PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA

There were no members of the public present.

105/07/EOM/23 EXCLUSION OF THE PRESS AND PUBLIC.

Cllr Rawlinson asked that with the agreement of the meeting that item 5 exclusion of the press and public be brought forward, this is because of information received from external auditor which means that items need to be discussed in private and confidential.

104/07/EOM/23 ANNUAL GOVERNANCE STATEMENT, ACCOUNTING STATEMENTS AND ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2022/2023

The Chief Officer has requested the extension via PKF Littlejohn, and it has been received and noted.

105/07/EOM/23 INTERNAL AUDIT REVIEW

Cllr Rawlinson shared the result of the interim audit carried out by the internal auditor.

Following on from the findings it was agreed that the submission of the AGAR be extended.

106/07/EOM/23 CLOSURE OF THE MEETING

The meeting was closed at 7:45pm

Signed

Councillor Duncan Rawlinson (Town Mayor)