



BURNHAM ON CROUCH TOWN COUNCIL

MINUTES OF THE STATUTORY MEETING OF THE BURNHAM-ON-CROUCH TOWN COUNCIL HELD ON MONDAY 24th JANUARY 2022 AT 7.30pm AT THE CHAMBER HALL, COUNCIL OFFICES, CHAPEL ROAD, BURNHAM ON CROUCH, ESSEX.

Present: Councillors V. Bell (Town Mayor), B. Calver, M-A. Munford, W. Stamp, P. Stanbury, D. Rawlinson, K. Wilson, D. Carter and K. Coles.

In Attendance: J Jeffery Temporary Town Clerk

192 APOLOGIES FOR ABSENCE

No apologies were received.

193 DECLARATIONS OF INTERESTS

All Town Councillors have completed their Statutory Declarations of Interests in accordance with the Localism Act 2011 and the Code of Conduct for Members, adopted by the Town Council.

Members are required to declare the existence and nature of any 'personal or prejudicial' interests relating to items on the Agenda having regard to the Code of Conduct for Members. Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the Meeting.

Cllr W.Stamp – Non Pecuniary – Essex County Councillor and Maldon District Councillor

Cllr V. Bell – Non Pecuniary – Maldon District Councillor

194 TOWN MAYOR'S ANNOUNCEMENTS

No announcements were made.

195 MINUTES

To confirm and sign the Minutes of the Meeting of the Town Council held on Tuesday 16th November 2021 and the Budget Meeting held on 11th January 2022.

Cllr Munford asked for it to be noted that Councillors expressed concern that there are still problems with reconciling the accounts since the departure of the RFO.

AGREED

196 PLANNING COMMITTEE MINUTES

To receive and sign the confirmed Minutes of the Planning Meeting held on Tuesday 16th November 2021.

RESOLVED: AGREED

197 PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA

No questions from the public and press were received.

198 TOWN CLERK'S REPORT

To receive the Town Clerk's Report and pass any Resolutions and Orders as necessary.

ECC Initiative – free litter picking equipment can be borrowed from libraries.

EALC 78th AGM – 22nd September 2022, 2 places have been reserved.

199 DIARY DATES

200 CO-ORDINATORS' REPORTS

To receive co-ordinators' reports:

- General Purposes – Councillor Stamp
Cllr Stamp authorised a radiator repair and also the VAT element of a Radar Invoice.
- Highways – Councillor Rawlinson
- Environment – Councillor Carter
- Health and Wellbeing – Cllr Munford
Cllr Munford Thanked Carol Love at Maldon District Council for her assistance with parking .

Members are requested to pass any Resolutions as necessary.

201 DISTRICT COUNCILLORS' REPORTS

Dist Cllr Stamp informed that at full council a new leader Cllr Penny Channer and Deputy Leader Cllr Maddie Thompson had been appointed.

South East Area Planning Committee – Temporary Accommodation Extension has been called in as not to set a precedent.

Dist Cllr Bell informed that a Health and Safety Officer has been appointed for parks
Dist Cllr Bell commented that Overview and Scrutiny are looking at real issues with positive outcomes.

202 TOWN COUNCIL REPRESENTATIVES' REPORTS

To receive Town Council representatives' written reports.

It was reported that the Crouch GHarbour Authority have concerns regarding personal watercrafts.

Carnival AGM – Roles have now been assigned and elected for the forth coming year.

203 ACCOUNTS AND TRANSFER OF FUNDS

- a) To approve the payment of accounts up to 14th January 2022 and to agree a transfer of funds to meet the Town Council's financial requirements. **AGREED**
- b) To note the comparison of actual to budgeted payments and receipts to December 2021. **Deferred to next meeting.**
- c) To receive the bank reconciliations. **Deferred to next meeting.**

204 GRANTS AND DONATIONS

The remaining budget for 2021/22 is £2850

To discuss a donation request from Burnham Junior Parkrun. It was agreed to ask for more information and discuss at next meeting.

Members are requested to consider and determine the above.

205 PROVIDENCE CAR PARK

Cllr Stamp proposed the removal of the recycling bins, seconded by Cllr Rawlinson.

RESOLVED: Clerk to write to Maldon District Council to request the removal of recycling bins.

206 ALLOTMENTS

Cllr Stamp proposed that Cllr Bell, Town Mayor sign the lease renewal for seven years.

RESOLVED: Cllr Bell to sign the lease renewal for seven years.

207 PLATINUM JUBILEE CELEBRATION

Cllr Calver will liaise with the Parochial Church regarding tree planting with the local community on St Mary's Church green.

A working group of Cllr Coles, Cllr Wilson and Cllr Carter will bring to next meeting ideas for the celebrations. The Temporary Town Clerk will email the Pageant Master once it has been confirmed the beacon will be lit.

208 HEALTH AND WELLBEING PLAN

Cllr Munford submitted a comprehensive written update and added that a presentation of the Health and Well-being Plan would be made to Council at the March meeting.

209 MOBILE VACCINE CENTRE

Cllr Munford informed that an announcement is due early next week. Maldon CVS have brought many agencies together.

210 B1018 SOUTH WODDHAM FERRERS

The Temporary Town Clerk posted an objection on 7th January 2022.

211 B1010 MALDON ROAD

The implementation of a 40mph speed limit on part of the Derestricted length of B1010 Maldon Road, Burnham-on-Crouch, will assist drivers heading eastwards along B1010 Maldon Road, to ease their speed from National speed limit to 30mph, creating a buffer speed limit, to ensure safe entry and improvement to the traffic behaviour into Burnham-on-Crouch and the newly developed Retirement village.

To discuss and agree a response if necessary.

RESOLVED: This item was noted.

212 CIVIC RECEPTION

Cllr Wilson gave a brief update. Cllr Wilson proposed a budget of £2000 for this event, seconded by Cllr Bell.

RESOLVED: £2000 allocation for the Civic Reception.

213 COMMUNITY ENGAGEMENT TEAM

It was agreed to defer this item to next meeting.

The Temporary Town Clerk will invite representatives from the Community

Engagement Team to the next meeting.

214 PURCHASE OF LAPTOPS FOR COUNCILLORS

RESOLVED: Purchase of six laptops.

215 WEBSITE AND EMAIL REVIEW

Cllr Bell commented that the current Councillor email addresses are too long.

RESOLVED: Contact with IT support to shorten email addresses.

216 CONSULTATION ON MALDON DISTRICT COUNCIL LOCAL DEVELOPMENT PLAN

Cllr Stamp asked that all Councillor's fill in the consultation as individuals.

217 GRASS CUTTING CONTRACT

Cllr Carter proposed the extension of the grass cutting contract by one year seconded by Cllr Bell.

RESOLVED: Grass | cutting contract to be extended by one year.

218 PUBLIC FORUM

No public in attendance.

219 DATE OF NEXT MEETING

Members to note the following: 15.02.22, 15.03.22, 19.04.22, 17.05.22.

220 EXCLUSION OF THE PUBLIC AND PRESS

Councillors to Resolve that by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED: AGREED

221 STAFFING MATTERS

To receive a recommendation from the Staffing Committee and to pass any resolution as necessary.

Cllr Bell gave a brief update.

222 CLOSURE OF THE MEETING

Having considered and determined all items of business the meeting was closed at 9.50pm.