



**Councillor Vanessa Bell  
Town Mayor**

**Sarah Grimes, Town Clerk  
Telephone: 01621 783 426  
email [office@burnhamtowncouncil.com](mailto:office@burnhamtowncouncil.com)**

**Council Offices  
Chapel Road  
BURNHAM-ON-CROUCH  
Essex  
CM0 8JA**

22<sup>nd</sup> February 2022

**ALL COUNCILLORS BURNHAM-ON-CROUCH TOWN COUNCIL**

Dear Sir/Madam,

**EXTRAORDINARY TOWN COUNCIL MEETING**

You are summoned to attend an **Extraordinary Meeting of the Burnham-on-Crouch Town Council**, to be held at **The Council Chamber, Chapel Road, Burnham-on-Crouch, Essex** on **Tuesday 1<sup>st</sup> March at 7.30pm.**

Members of the Public and Press are welcome to attend the Meeting. Anyone so wishing must express their interest to join the meeting to the Temp Town Clerk at [office@burnhamtowncouncil.com](mailto:office@burnhamtowncouncil.com) by 9.30 am on Monday 28<sup>th</sup> February 2022 at the latest.

Face Coverings **MUST** be worn, unless exempt. The Temp Town Clerk will keep a register of all attendees to allow for Track and Trace should the need arise.

Yours faithfully,

**CLLR V. BELL  
TOWN MAYOR**

**Sound Recording of Meeting**

Please note that the Council will be recording any part of this Meeting held in open session for subsequent publication on the Council's website. Members of the public attending the Meeting with a view to speaking are deemed to be giving permission to be included in the recording.

**The Town Mayor will explain the procedures for speaking at the Meeting.**

## **AGENDA**

### **1 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

### **2 DECLARATIONS OF INTERESTS**

**All Town Councillors have completed their Statutory Declarations of Interests in accordance with the Localism Act 2011 and the Code of Conduct for Members, adopted by the Town Council.**

Members are required to declare the existence and nature of any 'personal or prejudicial' interests relating to items on the Agenda having regard to the Code of Conduct for Members. Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the Meeting.

### **3 PLATINUM JUBILEE CELEBRATIONS**

To discuss and potential celebrations

To discuss any souvenir gifts for residents of Burnham.

To discuss the purchase of a Platinum Jubilee Bench – Cllr Stamp

To discuss other Town celebrations and the inclusion of Burnham Town Council.

To pass any resolution as necessary.

### **4 CLOSURE OF THE MEETING**

To close the Meeting having considered and determined all items of business.