



## **BURNHAM ON CROUCH TOWN COUNCIL**

### **MINUTES OF THE MEETING OF THE BURNHAM-ON-CROUCH TOWN COUNCIL HELD ON TUESDAY 14<sup>th</sup> FEBRUARY 2023 AT 7.30pm AT THE CHAMBER HALL, COUNCIL OFFICES, CHAPEL ROAD, BURNHAM ON CROUCH, ESSEX.**

Attendance: Chief Officer Nichola Payne, 6 members of the public.

Present: Councillors B. Calver (Town Mayor), D. Rawlinson, (Deputy Mayor) K. Coles, J. Donnelly,

(meeting commenced at 7:35pm)

#### **237 APOLOGIES FOR ABSENCE**

No Apologies received.

#### **238 DECLARATIONS OF INTERESTS**

**All Town Councillors have completed their Statutory Declarations of Interests in accordance with the Localism Act 2011 and the Code of Conduct for Members, adopted by the Town Council.**

#### **239 TOWN MAYOR'S ANNOUNCEMENTS**

A quiet month, attendance of CIAO BELLA, a local beauty salon, committee dinner at the royal burnham yacht club

#### **240 COUNCILLOR RESIGNATIONS**

Cllr Stamp resignation received and thanks given for her service.

Cllr Wilson resignation has not been formally accepted at this point. The Chief Officer has written and requested that Cllr Wilson issue their resignation to the Mayor in line with section 8.3 of the Local Council Administration and section 84 F1 of the 1972 Local Government Act.

#### **241 CO-OPTION**

The Council was wrongly advised on co option 6 month prior to election, so any co option applications will be gratefully received.

#### **242 MINUTES**

To confirm and sign the Minutes of the Meetings of the Town Council held on Tuesday 15<sup>th</sup> November 2022, 13<sup>th</sup> December 2022, 10<sup>th</sup> January 2023.

**ACTION: AGREED to be signed by the mayor on clean copy 16<sup>th</sup> February 2023.**

#### **243 PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA.**

Signed

Councillor Bob Calver (Town Mayor)

**Question 1 – Where are all the documents that should be available to view prior to the meeting convening. Unable to view and look at financial payments the council are due to agree?**

A letter with a detailed response has been written to the member of the public, however the council agrees that best practice is as set down in (LGA 1972 schedule 12), and will ensure we adhere to this.

**244 Meeting closed at 7.40pm due to Cllr leaving the meeting and declaring non quorate.**

DRAFT

Signed

Councillor Bob Calver (Town Mayor)