



Councillor Bob Calver, Town Mayor

Nichola Payne Chief Officer

Telephone: 01621 783 426

email

townclerk@burnhamoncrouchtowncouncil.gov.uk

**Council Offices
Chapel Road
BURNHAM-ON-CROUCH
Essex
CM0 8JA**

22nd March 2023

ALL COUNCILLORS BURNHAM-ON-CROUCH TOWN COUNCIL

Dear Sir/Madam,

EXTRA ORDINARY COUNCIL MEETING

You are summoned to attend an **Extra Ordinary Council Meeting of the Burnham-on-Crouch Town Council**, to be held at The Council Chamber on **TUESDAY 28th MARCH 2023 @ 6:00PM.**

Supporting documentation for agenda items held in the public session of this meeting will be available via the Council's website.

Please do not attend this meeting if you have a fever and a cough or flu like symptoms. Please use the hand sanitiser as you enter the building.

Yours faithfully

Bob Calver

Cllr Bob Calver

TOWN MAYOR – 22nd March 2023

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

AGENDA

- 1 APOLOGIES FOR ABSENCE**
To receive apologies for absence.
- 2 DECLARATIONS OF INTERESTS**
All Town Councillors have completed their Statutory Declarations of Interests in accordance with the Localism Act 2011 and the Code of Conduct for Members, adopted by the Town Council.
- 3 PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA**
To receive questions from the public and press (10 minutes allowed).
- 4 CO OPTIONS**
To review applications received for casual vacancies and pass resolution, as necessary.
- 5 KINGS CORONATION.**
To discuss and pass resolution where necessary additional funding for the town events over the king's coronation weekend.
- 6 GRANTS AND DONATIONS**
To discuss and pass resolution where necessary on any applications received.
- 7 TOWN AND COUNCIL OFFICE MAINTENANCE**
To discuss and pass resolution where necessary on quotation received for town and office maintenance.
- 8 ACCOUNTS AND TRANSFER OF FUNDS**
 - a) To approve and sign the amended reconciliations for January 2023 and February 2023.
 - b) To receive and agree the amended comparison of actual to budgeted payments for February 2023.
- 9 COMMERATIVE BENCHES**
To discuss and pass resolution where necessary additional funding to purchase 2 x benches for the memorial/dementia garden.
- 10 PUBLIC FORUM**
To receive questions from the public and press and to respond accordingly wherever practicable, failing which an answer will be communicated to the questioner as soon as possible following the Meeting (10 minutes allowed).
- 11 EXCLUSIONS OF THE PUBLIC AND PRESS**
Councillors to Resolve that by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
- 12 ALLOTMENTS**
To discuss and pass resolution where necessary on the recent request to review rates.
- 13 CLOSURE OF THE MEETING**
To close the Meeting having considered and determined all items of business.