



**Councillor Bob Calver**  
**Town Mayor**

**Nichola Payne Chief Officer**  
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**CM0 8JA**

18<sup>th</sup>

November 2022

## **ALL COUNCILLORS BURNHAM-ON-CROUCH TOWN COUNCIL**

Dear Sir/Madam,

### **TOWN COUNCIL STAFFING COMMITTEE MEETING**

You are summoned to attend a **Staffing Committee Meeting of the Burnham-on-Crouch Town Council**, to be held in the council chamber of these offices on **Thursday 24<sup>th</sup> November 2022 at 6pm.**

Yours faithfully,

*Nichola Payne*

Chief Officer

### **AGENDA**

#### **1 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

#### **2 DECLARATIONS OF INTERESTS**

**All Town Councillors have completed their Statutory Declarations of Interests in accordance with the Localism Act 2011 and the Code of Conduct for Members, adopted by the Town Council.**

To disclose the existence and any nature of any Disclosable Pecuniary Interests. Other Registrable interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)

#### **3 MINUTES**

To receive the minutes of the staffing committee meeting held on 7<sup>th</sup> October 2022.

#### **4 EXCLUSION OF THE PUBLIC AND PRESS**

Councillors to Resolve that by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

#### **5 TO PROVIDE AN UPDATE ON STAFFING MATTERS**

#### **6 CLOSURE OF THE MEETING**

To close the Meeting having considered and determined all items of business.