



**Councillor Vanessa Bell, Town Mayor**

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4<sup>th</sup> May 2022

**ALL COUNCILLORS BURNHAM-ON-CROUCH TOWN COUNCIL**

Dear Sir/Madam,

**TOWN COUNCIL MEETING**

You are summoned to attend an **Extraordinary Meeting of the Burnham-on-Crouch Town Council**, to be held at The Council Chamber on **TUESDAY 10<sup>th</sup> MAY 2022 at 7.30pm.**

Supporting documentation for agenda items held in the public session of this meeting will be available via the Council's website.

**Please do not attend this meeting if you have a fever and a cough or flu like symptoms. Please use the hand sanitiser as you enter the building.**

Yours faithfully

Vanessa Bell  
TOWN MAYOR – 4<sup>th</sup> May 2022

**Sound Recording of Meeting**

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

# AGENDA

## **1 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

## **2 DECLARATIONS OF INTERESTS**

**All Town Councillors have completed their Statutory Declarations of Interests in accordance with the Localism Act 2011 and the Code of Conduct for Members, adopted by the Town Council.**

Members are required to declare the existence and nature of any 'personal or prejudicial' interests relating to items on the agenda having regard to the Code of Conduct for Members. Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the Meeting.

## **3 PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA**

To receive questions from the public and press (10 minutes allowed).

## **4 ACCOUNTS AND TRANSFER OF FUNDS**

- a) To note the comparison of actual to budgeted payments and receipts to April 2022.
- b) To receive the bank reconciliations.

## **5 PUBLIC FORUM**

To receive questions from the public and press and to respond accordingly wherever practicable, failing which an answer will be communicated to the questioner as soon as possible following the Meeting (10 minutes allowed).

## **6 DATE OF NEXT MEETING**

Members to note the following: 17.05.22.

## **7 CLOSURE OF THE MEETING**

To close the Meeting having considered and determined all items of business.