



Councillor Vanessa Bell, Town Mayor

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20th April 2022

ALL COUNCILLORS BURNHAM-ON-CROUCH TOWN COUNCIL

Dear Sir/Madam,

TOWN COUNCIL MEETING

You are summoned to attend a **Meeting of the Burnham-on-Crouch Town Council**, to be held at The Council Chamber on **TUESDAY 26TH APRIL 2022 at 7.30pm.**

Supporting documentation for Agenda items held in the public session of this Meeting will be available via the Council's website.

Please do not attend this meeting if you have a fever and a cough or flu like symptoms. Please use the hand sanitiser as you enter the building.

Yours faithfully

Joanna Jeffery

Joanna Jeffery
TEMPORARY TOWN CLERK - 20TH April 2022

Sound Recording of Meeting

Please note that the Council will be recording any part of this Meeting held in open session for subsequent publication on the Council's website. Members of the public attending the Meeting with a view to speaking are deemed to be giving permission to be included in the recording.

AGENDA

1 APOLOGIES FOR ABSENCE

To receive apologies for absence.

2 DECLARATIONS OF INTERESTS

All Town Councillors have completed their Statutory Declarations of Interests in accordance with the Localism Act 2011 and the Code of Conduct for Members, adopted by the Town Council.

Members are required to declare the existence and nature of any 'personal or prejudicial' interests relating to items on the Agenda having regard to the Code of Conduct for Members. Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the Meeting.

3 TOWN MAYOR'S ANNOUNCEMENTS

To receive the Town Mayor's announcements.

4 MINUTES

To confirm and sign the Minutes of the Meeting of the Town Council held on 15th March 2022.

5 PLANNING COMMITTEE MINUTES

To receive and sign the confirmed Minutes of the Planning Meeting held on Tuesday 15th March 2022.

6 PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA

To receive questions from the public and press (10 minutes allowed).

7 TOWN CLERK'S REPORT

8 DIARY DATES

9 CO-ORDINATORS' REPORTS

To receive co-ordinators' reports:

- General Purposes – Councillor Stamp
- Highways – Councillor Rawlinson
- Environment – Councillor Carter
- Health and Wellbeing – Cllr Munford

Members are requested to pass any resolutions as necessary.

10 DISTRICT COUNCILLORS' REPORTS

To receive District Councillors' reports.

11 TOWN COUNCIL REPRESENTATIVES' REPORTS

To receive Town Council representatives' written reports.

12 ACCOUNTS AND TRANSFER OF FUNDS

- a) To approve the payment of accounts up to 12th April 2022 and to agree a transfer of funds to meet the Town Council's financial requirements.
- b) To note the comparison of actual to budgeted payments and receipts to April 2022.

c) To receive the bank reconciliations.

13 GRANTS AND DONATIONS

Members are requested to consider and determine the above.

14 MALDON AND BURNHAM CITIZENS ADVICE

A request has been received from Maldon and Burnham Citizens Advice. See accompanying letter.

Members are requested to consider and determine the above.

15 PROVIDENCE CAR PARK

Update on works specification and quotations.

16 PLATINUM JUBILEE CELEBRATION

Update on plans.

To pass any resolution as necessary.

17 HEALTH AND WELLBEING PLAN

Update from Cllr Munford

18 BURNHAM GREEN SPACES GROUP

To discuss and agree Burnham Green Spaces Group action plan

To discuss and agree any resolution as necessary.

19 QUAY

To discuss condition and maintenance issues and request for work to Essex County Council. Update from Cllr Calver.

20 WEBSITE

Update from Councillor Wilson.

21 TALKING LAMPOST PROJECT

To receive an update from Cllr Carter (NB: Leanda Cable from MDC has been invited to the meeting to discuss this item; however, we are unable to confirm her attendance in time for this agenda to be posted).

To pass any resolutions as necessary.

22 OPENING OF COUNCIL CHAMBER

The Council has received requests to reopen the chamber for the use of community groups.

To discuss and pass any resolution as necessary.

23 UNITED DENGIE COUNCILS

Update from Councillor Calver

To discuss and pass any resolution as necessary.

24 PUBLIC FORUM

To receive questions from the public and press and to respond accordingly wherever practicable, failing which an answer will be communicated to the questioner as soon as possible following the Meeting (10 minutes allowed).

25 DATE OF NEXT MEETING

Members to note the following: 17.05.22.

26 EXCLUSION OF THE PUBLIC AND PRESS

Councillors to Resolve that by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

27 STAFFING MATTERS

To receive a recommendation from the Staffing Committee and to pass any resolution as necessary.

28 LAND MATTERS

To discuss an issue relating to a land matter and to pass any resolutions as necessary.

29 CLOSURE OF THE MEETING

To close the Meeting having considered and determined all items of business.