



## **BURNHAM ON CROUCH TOWN COUNCIL**

### **MINUTES OF THE STATUTORY MEETING OF THE BURNHAM-ON-CROUCH TOWN COUNCIL HELD ON TUESDAY 15th DECEMBER 2020 AT 7.30 pm.**

**THIS MEETING WAS HELD 'REMOTELY' IN ACCORDANCE WITH THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020**, enable meetings to be held remotely, and allow local authorities to hold and alter the frequency and occurrence of meetings without the need for further notice. The changes in legislation have been made in order to help smaller authorities in the performance of their duties as a result of the restrictions of movement and limitations on social contact necessary to limit the spread of the Covid-19 virus.

Present: Councillors V. Bell (Deputy Town Mayor), B. Calver, J. Donnelly, M-A Munford, R. Pratt (Town Mayor), W. Stamp.

In Attendance: K. Money (Planning Officer/RFO), J. Watson (Temporary Town Clerk).

#### **402. Apologies for Absence**

Apologies for absence were received from Councillor Neil Pudney.

#### **403. Declaration of Interests**

There were no Declarations of Interest

#### **404. Town Mayor's Announcements**

The Town Mayor reported that he had attended the St Mary's Carol Service which had been recorded and would be available online.

#### **405. Minutes**

Proposed Councillor Pratt, seconded Councillor Bell that the minutes of the Town Council meeting held on Tuesday 1st December 2020 be confirmed and signed. **Carried.**

#### **406. Planning Committee Minutes**

Proposed Councillor Pratt, seconded Councillor Bell that the confirmed minutes of the Planning Committee held on 8th December be received and signed. **Carried.**

**407. Public Participation Session with respect to items on the Agenda**

No member of the public wished to participate

**408. Town Clerk's Report**

The Office would be closed from noon on Monday 21st December 2020 and would be reopening on Monday 4th January 2021.

**409. Website**

It was agreed to defer this matter to the next meeting.

**410. Tourist Information Centre**

It was agreed to defer this matter to the next meeting.

**411. Budget**

- a. K. Money (RFO) presented the 2021/22 budget. This had been circulated to Councillors prior to the meeting.
- b. The budget was discussed on a line by line basis with various amendments being made.
- c. Proposed Councillor Pratt, seconded Councillor Bell that the amended 2021/22 budget be approved. **Carried.**
- d. The RFO would circulate the revised budget to Members. **Action KM**

**412. Precept 2021/22**

- a. Proposed Councillor Pratt, seconded Councillor Calver that the precept for 2021/22 in the amount of £203,441 be approved. **Carried.**
- b. Proposed Councillor Pratt, seconded Councillor Bell that the RFO be authorised to complete the appropriate Precept demand on Maldon District Council.

**413. Public participation**

The Clerk read out the email received from John Hitcham regarding issues in respect of the Tuesday market. It was agreed that the Clerk would contact MDC. **Action Clerk.**

**414. Exclusion of the Press and Public**

Councillors to resolve that by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the press and the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the

confidential nature of the business to be transacted. Cllr R. Pratt proposed and Cllr B. Calver seconded. **Agreed**

**415. Allotments**

A report was received from Councillor Stamp and the Clerk was instructed to take appropriate action. **Action Clerk**

**416. Closure of the Meeting**

The meeting having considered and determined all items of business was closed at 22.02 hrs.

21st December 2020