

MINUTES OF THE EXTRAORDINARY MEETING OF THE BURNHAM-ON-CROUCH TOWN COUNCIL HELD ON FRIDAY 20 MARCH 2020 AT 10.00 am IN THE TOWN COUNCIL CHAMBER

Present: - Town Mayor, Councillor Wendy Stamp.
Councillors: – Fiona Clegg, Jennie Donnelly and Nick Skeens.

270 APOLOGIES FOR ABSENCE

The Mayor had requested that attendance at the Meeting be restricted to the number of Members required for the Town Council to be quorate, (four), due to the current and emerging Coronavirus (Covid-19) situation and government guidelines on social distancing. Apologies were therefore accepted from Councillors Vanessa Bell, Bob Calver, Helen Elliott, Jane English, Neil Pudney, Ron Pratt C.C. and the Town Clerk, Sarah Grimes, who was self-isolating.

271 DECLARATIONS OF INTERESTS

There were none.

272 CORONAVIRUS (Covid-19)

All Members had received a copy of the Town Clerk’s report on the above, following the latest information from NALC and the SLCC.

Members were requested to consider and determine the following:

- a) The delegation of Council decisions to the Clerk, to act in the absence of Town Council, Committee and Sub-Committee Meetings, in conjunction with the Town Mayor, Deputy Town Mayor, General Purposes Co-ordinator and such other Town Councillors as may be necessary, in all matters except those specifically reserved by Statute for determination by the Town Council, during any period of restricted activity declared by the Government in respect of the Covid-19 virus; such delegation to enable the Council to fulfil its responsibilities to its residents.
- b) That the Town Council agrees to conduct **urgent** items of business by email during any period of restricted activity declared by the Government.
- c) The temporary closure of the Town Council Offices.

The Town Mayor proposed an amendment to c) to include “and Station House”.

It was RESOLVED: -

- a) that authority of Council decisions be delegated to the Clerk, to act in the absence of Town Council, Committee and Sub-Committee Meetings, in conjunction with the Town Mayor, Deputy Town Mayor, General Purposes Co-ordinator and such other Town Councillors as may be necessary, in all matters except those specifically reserved by Statute for determination by the Town Council, during any period of restricted activity declared by the Government in respect of the Covid-19 virus; such delegation to enable the Council to fulfil its responsibilities to its residents.
- b) That the Town Council agrees to conduct **urgent** items of business by email during any period of restricted activity declared by the Government.
- c) That the Town Council Offices and Station House be temporarily closed.

273 CLOSURE OF THE MEETING

Having considered and determined all items of business, the Meeting was closed at 10.05 am.

Chairman

Date