



**Councillor Mrs Wendy Stamp  
Town Mayor**

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10 March 2020

## **ALL COUNCILLORS BURNHAM-ON-CROUCH TOWN COUNCIL**

Dear Sir/Madam,

### **TOWN COUNCIL MEETING**

You are summoned to attend a **Meeting of the Burnham-on-Crouch Town Council**, to be held in the Council Chamber of these Offices on **Tuesday 17 March 2020 at 7.30 pm.**

Members of the public and press are welcome to attend the Meeting. Any person who may find difficulty in access to the Meeting through disability is asked to advise the Town Clerk (contact details above) at least twenty-four hours before the Meeting so that every effort may be made to facilitate access. The Council Chamber has the benefit of an infra-red loop system.

Yours faithfully,

*SJ Grimes*

TOWN CLERK

### **Sound Recording of Meeting**

Please note that the Council will be recording any part of this Meeting held in open session for subsequent publication on the Council's website. Members of the public attending the Meeting with a view to speaking are deemed to be giving permission to be included in the recording.

### **AGENDA**

#### **1 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

#### **2 DECLARATIONS OF INTERESTS**

**All Town Councillors have completed their Statutory Declarations of Interests in accordance with the Localism Act 2011 and the Code of Conduct for Members, adopted by the Town Council.**

Members are required to declare the existence and nature of any 'personal or prejudicial' interests relating to items on the Agenda having regard to the Code of Conduct for Members. Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the Meeting.

#### **3 TOWN MAYOR'S ANNOUNCEMENTS**

- 4 PRESENTATION BY ADRIAN RAYNER, COMMUNITY ENGAGEMENT CO-ORDINATOR LEAD, MALDON DISTRICT COUNCIL AND SPENCER CLARKE, COMMUNITY SAFETY OFFICER FOR CHELMSFORD AND MALDON.**  
To receive a presentation regarding CCTV.
- 5 MINUTES**  
To confirm and sign the Minutes of the Meeting of the Town Council held on Tuesday 18 February 2020.
- 6 PLANNING COMMITTEE MINUTES**  
To receive and sign the confirmed Minutes of the Planning Meetings held on Tuesdays 18 February and 3 March 2020.
- 7 PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA**  
To receive questions from the public and press (ten minutes allowed).
- 8 TOWN CLERK'S REPORT**  
To receive the Town Clerk's Report and pass any Resolutions and Orders as necessary.
- 9 DIARY DATES**  
Members to note (see separate sheet).
- 10 CO-ORDINATORS' REPORTS**  
To receive Co-ordinators' Reports and pass any Resolutions as necessary.
- General Purposes – Councillor Wendy Stamp.  
**Councillors are requested to discuss the provision of a memorial plaque for Beverley O'Connor.**
  - Highways – Councillor Bob Calver
  - Conservation Area – Councillor Fiona Clegg
  - Website – Councillor Nick Skeens
- 11 ENVIRONMENT COMMITTEE**
- i) To receive the confirmed Minutes of the Meeting held on Thursday 10 October 2019.
  - ii) To receive a report from the Meeting held on Monday 9 March 2020 and
    - a) To discuss the following Resolution made at that Meeting "not to have hanging baskets and to take that as a recommendation to full council for discussion".  
**Members are requested to consider and determine the above.**
    - b) To receive a report from Councillor Jennie Donnelly on the provision of a water station and the grant available.
    - c) To receive a report on the tender application process for the Grass Cutting/Ground Maintenance contract for 2020/2023 and to agree a one month extension to the existing contract (if required).  
**Members are requested to consider and determine the above.**
- 12 DISTRICT COUNCILLORS' REPORTS**  
To receive reports from District Councillors.
- 13 TOWN COUNCIL REPRESENTATIVES' REPORTS**  
To receive reports from representatives to outside bodies.

**14 ACCOUNTS AND TRANSFER OF FUNDS**

- a) To approve the payment of Accounts for March 2020 and to agree a transfer of funds to meet the Town Council's financial requirements,
- b) To receive the comparison of actual to budgeted payments and receipts to March 2020, and
- c) To receive the bank reconciliation.

**15 GRANTS AND DONATIONS**

**The remaining budget for 2019/2020 is £1,610.**

No requests have been received for this Meeting.

**16 ALLOTMENTS IN ARCADIA ROAD**

To receive an update from the Town Mayor.

**17 THE LLYS HELIG AND LONDON SOUTHEND AIRPORT LIAISON COMMITTEE**

Further to Minute 248 of the Meeting held on Tuesday 18 February 2020, to receive an update on the above.

**18 VE DAY ANNIVERSARY**

To receive an update on preparations for the above.

**19 TOURIST INFORMATION CENTRE**

To receive an update on progress with the above.

**20 MALDON DISTRICT COUNCIL - AIR QUALITY ACTION PLAN FOR MALDON**

A consultation will run between 2 March and 13 April. More information and a link to the consultation are available via the Air Quality Action Plan Consultation page on the MDC website. The Council has a legal duty to monitor air quality as this can have an impact on health and the environment. It is a member of the Essex Air Quality Consortium which consists of all Local Authorities in Essex, Essex County Council, the Environment Agency, London Stansted Airport and the University of Essex. The group meets regularly to provide assistance and share experience and best practice to carry out their duties to promote improvements in air quality related issues. MDC reports on the assessment of air quality in the area and the measurement data is held on the Essex Air Consortium website at [Essex Air - Maldon](#).

The Council is seeking comments on its new ambitious air quality action plan to improve air quality on Market Hill. The plan sets out its priorities for the next five years for improving air quality as Maldon continues to grow. The Draft Air Quality Action Plan 2020 - 2025 gives the full details around the proposal.

**Members are requested to determine the Town Council's response.**

**21 PROPOSALS FOR A NEW NUCLEAR POWER STATION AT BRADWELL ON SEA (BRADWELL B) – STAGE 1 PUBLIC CONSULTATION 4 MARCH – 27 MAY 2020**

The CGN and EDF Group have commenced a first stage of consultations for the above.

Once the public exhibitions have finished, Planning Aid England (PAE) will

- a) hold six workshops between 7<sup>th</sup> and 9<sup>th</sup> April, designed to help Members consider the proposals in more detail and how they might prepare responses on behalf of their communities and,
- b) Provide a follow-up email advice service so that Councils have an opportunity to discuss their draft responses with the PAE team, ahead of the end of the consultation on 27 May.

**Members are requested to nominate a Councillor(s) to attend a public workshop on behalf of the Town Council.**

**22 HEALTH & WELLBEING PLANS**

All Members have received a copy of the new Health & Wellbeing Bulletin and 1<sup>st</sup> stage H&W plans, from the EALC.

**Members are requested to consider and determine if the Town Council will take part in the pilot of approximately twenty Councils, to create a Health & Wellbeing Plan.**

**23 ESSEX RURAL PARTNERSHIP**

The refresh of the Essex Rural Strategy is now underway. A key part of this process is to obtain the views of people who live in, work in, own businesses or regularly visit the county's rural areas. To do this, the ERP has just launched an online public consultation survey which is open for responses until Monday 30 March. It contains questions on a broad range of issues relevant to life in rural Essex today, as well as a specific section for businesses. The consultation can be accessed at <https://consultations.essex.gov.uk/rci/essex-rural-strategy-2020-consultation/>

**Members are requested to consider and determine the Town Council's response.**

**24 PUBLIC FORUM**

To receive questions from the public and press and to respond accordingly wherever practicable, failing which an answer will be communicated to the questioner as soon as possible following the Meeting (ten minutes allowed).

**25 DATE OF NEXT MEETING**

Members to note the following:

Town Council Meeting – Tuesday 14 April 2020 at 7.30 pm.

**26 EXCLUSION OF THE PUBLIC AND PRESS**

Councillors to Resolve that by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**27 ALLOTMENTS IN ARCADIA ROAD**

To receive a report from the Town Mayor.

**28 CLOSURE OF THE MEETING**

To close the Meeting having considered and determined all items of business.