



**Councillor Mrs Wendy Stamp  
Town Mayor**

**Sarah Grimes, Town Clerk  
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**Council Offices  
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BURNHAM-ON-CROUCH  
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3 January 2020

**ALL MEMBERS OF THE BURNHAM-ON-CROUCH TOWN COUNCIL ENVIRONMENT COMMITTEE**

Dear Sir/Madam,

**ENVIRONMENT COMMITTEE MEETING**

You are summoned to attend a **Meeting of the Burnham-on-Crouch Town Council Environment Committee**, to be held in the Council Chamber of these Offices on **Thursday 9 January 2020 at 2.30pm.**

All Town Councillors and members of the public and press are welcome to attend. Any person who may find difficulty in access to the Meeting through disability is asked to advise the Town Clerk (contact details above) at least twenty-four hours before the Meeting so that every effort may be made to facilitate access. The Council Chamber has the benefit of an infra-red loop system.

Yours faithfully,

*SJ Grimes*

TOWN CLERK

**AGENDA**

- 1 APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
- 2 DECLARATIONS OF INTERESTS**  
**All Town Councillors have completed their Statutory Declarations of Interests in accordance with the Localism Act 2011 and the Code of Conduct for Members, adopted by the Town Council.**  
Members are required to declare the existence and nature of any 'personal or prejudicial' interests relating to items on the Agenda having regard to the Code of Conduct for Members. Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the Meeting.
- 3 MINUTES**  
To confirm and sign the Minutes of the meeting held on Monday 18 November 2019.
- 4 TOWN MAINTENANCE**

i) To receive reports and to discuss the following areas of responsibility as defined in the approved Terms of Reference for the committee:

- Condition of green spaces, trees, hedges etc. throughout the town.
- Provision and maintenance of street furniture, bus shelters and public notice boards.
- 'Station Adopters' group.
- Working parties.
- Provision and maintenance of public floral displays.
- Burnham in Bloom competition.
- Effectiveness and efficiency of grass cutting/weed spraying operations undertaken by the council's contractors.
- Public rights of way in the town.
- Litter.
- Environmental projects within the town.
- Potential hazards (particularly for the visually impaired, elderly and young) on the footpaths (pavements) and other related areas and initiate the necessary action to report the defects to the appropriate authority.

## **5 DATE OF NEXT MEETING**

To agree a date for the next meeting.

## **6 CLOSURE OF THE MEETING**

To close the Meeting having considered and determined all items of business.