



Councillor Wendy Stamp, Town Mayor

Sarah Grimes, Town Clerk

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Council Offices

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Dear Sir/Madam,

BUDGET MEETING OF THE TOWN COUNCIL

You are summoned to attend a **Budget meeting** of the Burnham-on-Crouch Town Council to be held in the Council Chamber of these Offices on

TUESDAY 29th. OCTOBER 2019 at 7.30pm.

Yours faithfully,

KB Money Kevin B. Money RFO

22nd. October 2019

PLEASE NOTE

- i) The Council Chamber has the benefit of a hearing assistance system. Any person attending the Meeting who requires assistance with their hearing should ask the RFO who will be pleased to help.
- ii) Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

AGENDA

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTERESTS

All Town Councillors have completed their statutory Declarations of Interests in accordance with the Localism Act 2011 and the Code of Conduct for Members adopted by the Town Council.

Members are required to declare the existence and nature of any 'personal or prejudicial' interests relating to items on the agenda having regard to the Code of Conduct for Members. Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the Meeting.

3 LOCALISM ACT 2011 – DISCLOSABLE PECUNIARY INTERESTS (DPI's)

Members are reminded of the following resolution that was agreed at the Statutory Annual Meeting of the Town Council on Wednesday 15 May 2019: -

"7 LOCALISM ACT 2011 – DISCLOSABLE PECUNIARY INTERESTS (DPI's)

Members were reminded that at the Statutory Meeting of the Town Council on Wednesday 16 January 2013 the Town Council adopted the recommendations of the Monitoring Officer for the Maldon District in respect of land owned, or property rented, by Members/spouses and the setting of the Annual Precept, by Members who are MDC Council Tax payers, constituting DPI's. As a precautionary measure, until there is a definitive determination of the above DPI issue by Government Regulation the Town Council was recommended to Resolve as follows: -

"that the Town Council grant a General Dispensation to all Members, in accordance with the pro-forma report set out in the MDC Monitoring Officer's recommendation dated 7 January 2013, as an integral part of the Town Council's Statutory Annual Meeting in May each year and a similar General Dispensation to all Members as an integral part of the Annual Budget Meeting in October/November each year" and it was
RESOLVED: - accordingly."

Members are recommended to agree a similar General Dispensation to all Members in respect of the setting of the Annual Precept.

4 PROJECTED OUTTURN 2019/20

To receive the RFO's Report on actual and projected income and expenditure for 2019/20 and to determine issues brought forward from previous Meetings.

5 ORIGINAL BUDGET 2020/21

To receive the RFO's Report and draft proposals, including issues brought forward from previous Meetings, for the above and, subject to consideration thereof, to recommend a Budget for 2020/21 to reflect the Town Council's commitments and spending plans.

6 TOWN COUNCIL PRECEPT FOR 2020/21

Notification has not yet been received from Maldon District Council of the Council "Tax Base" for 2020/21.

Members are requested to determine a Precept for 2020/21 at this Budget Meeting.

7 NOTIFICATION TO MALDON DISTRICT COUNCIL

The District Council will set the overall "Tax Base" at its Council Meeting to be held in February 2020.

Maldon District Council will ask the Town Council to submit their Precept requirements for 2020/21, in January 2020.

8 CHRISTMAS FAYRE AND CHRISTMAS TREE LIGHTING CEREMONY

To receive a report from the Town Mayor and Town Clerk

9 QUESTIONS FROM PUBLIC

To receive questions from the public and press and to respond accordingly wherever practicable, failing which an answer will be communicated to the questioner as soon as possible following the Meeting

10 EXCLUSION OF THE PUBLIC AND PRESS

Councillors to Resolve that by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

11 STAFF MATTERS

To receive the Annual Report on National Conditions of Service, Salary Scales and Allowances.

12 CLOSURE OF THE MEETING

To close the Meeting having considered and determined all items of business.