



**Councillor Mrs Wendy Stamp  
Town Mayor**

**Sarah Grimes, Town Clerk  
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**Council Offices  
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BURNHAM-ON-CROUCH  
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CM0 8JA**

11 December 2018

## **ALL COUNCILLORS BURNHAM-ON-CROUCH TOWN COUNCIL**

Dear Sir/Madam,

### **TOWN COUNCIL MEETING**

You are summoned to attend a **Meeting of the Burnham-on-Crouch Town Council**, to be held in the Council Chamber of these Offices on **Tuesday 18 December 2018 at 7.30 pm.**

Members of the Public and Press are welcome to attend.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'S Grimes'.

TOWN CLERK

### **NOTES:**

The Council Chamber has an infra-red loop system. Anyone who requires assistance in hearing the Meeting should ask the Town Clerk who will be pleased to help.

### **Sound Recording of Meeting**

Please note that the Council will be recording any part of this Meeting held in open session for subsequent publication on the Council's website. At the start of the Meeting an announcement will be made about the sound recording. Members of the public attending the Meeting with a view to speaking are deemed to be giving permission to be included in the recording.

### **AGENDA**

#### **1 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

#### **2 DECLARATIONS OF INTERESTS**

**All Town Councillors have completed their Statutory Declarations of Interests in accordance with the Localism Act 2011 and the Code of Conduct for Members, adopted by the Town Council.**

Members are required to declare the existence and nature of any 'personal or prejudicial' interests relating to items on the Agenda having regard to the Code of Conduct for Members. Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the Meeting.

#### **3 TOWN MAYOR'S ANNOUNCEMENTS**

**4 MINUTES**

To confirm and sign the Minutes of the Meeting of the Town Council held on Tuesday 20 November 2018.

**5 PLANNING COMMITTEE MINUTES**

To receive and sign the confirmed Minutes of the Planning Meetings held on Tuesdays 20 November and 4 December 2018.

**6 PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA**

To receive questions from the public and press (ten minutes allowed).

**7 LOCALISM ACT 2011 – DISCLOSABLE PECUNIARY INTERESTS (DPI's)**

Members are reminded of the following resolution that was agreed at the Statutory Annual Meeting of the Town Council on Wednesday 9 May 2018: -

“6 LOCALISM ACT 2011 – DISCLOSABLE PECUNIARY INTERESTS (DPI's)

Members were reminded that at the Statutory Meeting of the Town Council on Wednesday 16 January 2013, the Town Council adopted the recommendations of the Monitoring Officer for the Maldon District in respect of land owned, or property rented, by Members/spouses and the setting of the Annual Precept, by Members who are MDC Council Tax payers, constituting DPI's. As a precautionary measure, until such time as there is a definitive determination of the above DPI issue by Government Regulation,

THE TOWN COUNCIL IS RECOMMENDED TO RESOLVE AS FOLLOWS: -

“that the Town Council grant a General Dispensation to all Members, in accordance with the pro-forma report set out in the MDC Monitoring Officer's recommendation dated 7 January 2013, as an integral part of the Town Council's Statutory Annual Meeting in May each year and a similar General Dispensation to all Members as an integral part of the Annual Budget Meeting each year” and it was

**RESOLVED: - accordingly.”**

**Members are recommended to agree a similar General Dispensation to all Members in respect of the setting of the Annual Precept.**

**8 PROJECTED OUTTURN 2018/2019**

To receive the Town Clerk's Report on actual and projected income and expenditure for 2018/2019.

**9 ORIGINAL BUDGET 2019/2020**

To receive the Town Clerk's Report and draft proposals for the above and, subject to consideration thereof, to recommend a Budget for 2019/2020 to reflect the Town Council's commitments and spending plans.

**10 TOWN COUNCIL PRECEPT FOR 2019/2020**

Notification has been received from Maldon District Council that the expected Council “Tax Base” for 2019/2020 for Band D properties is 3149.5.

**Members are requested to determine a Precept for 2019/2020 (see item 11 below).**

**11 NOTIFICATION TO MALDON DISTRICT COUNCIL**

Maldon District Council will set the overall “Tax Base” at its Council Meeting to be held on Thursday 20 December 2018.

**Maldon District Council has asked that Town and Parish Councils submit their Precept requirements for 2019/2020, by Friday 11 January 2019.**

**12 TOWN CLERKS' REPORT**

To receive the Town Clerk's Report and pass any Resolutions and Orders as necessary.

**13 DIARY DATES**

Members to note (see separate sheet).

**14 CO-ORDINATORS' REPORTS**

- a) General Purposes – Councillor Peter Elliott
- b) Highways – Councillor Bob Calver
- c) Environment – Councillor Vanessa Bell
- d) Neighbourhood Development Plan – Councillor Mrs Wendy Stamp

**15 DISTRICT COUNCILLORS' REPORTS**

To receive reports from District Councillors: Mrs Helen Elliott, Peter Elliott, Ron Pratt and Neil Pudney.

**16 TOWN COUNCIL REPRESENTATIVES' REPORTS**

To receive reports from Council representatives.

**Members are requested to defer this Item to the Statutory Meeting of the Town Council to be held on Tuesday 8 January 2019.**

**17 ACCOUNTS AND TRANSFER OF FUNDS**

- a) To approve the payment of Accounts for December 2018 and to agree a transfer of funds to meet the Town Council's financial requirements,
- b) To receive the comparison of actual to budgeted payments and receipts to December 2018.

**18 GRANTS AND DONATIONS (GENERAL)**

**The remaining budget for 2018/2019 is £680.**

No requests have been received for this Meeting.

**19 TOWN COUNCIL SURGERIES**

Saturday 26 January 2019 – Councillor Mrs Wendy Stamp.

**20 ALLOTMENTS IN ARCADIA ROAD**

To receive an update from the Town Mayor and Councillor Peter Elliott on the above.

**21 RELOCATION OF WW1 'TOMMY' FROM RIVERSIDE PARK**

Members are requested to consider and determine a new site for the above figure.

**22 ANY OTHER BUSINESS**

For the exchange of urgent information or to allow genuinely urgent issues to be raised.

**23 PUBLIC FORUM**

To receive questions from the public and press and to respond accordingly wherever practicable, failing which an answer will be communicated to the questioner as soon as possible following the Meeting (ten minutes allowed).

**24 DATE OF NEXT MEETING**

The Statutory Town Council Meeting will be held on Tuesday 8 January 2019 at 7.30 pm.

**25 CLOSURE OF THE MEETING**

To close the Meeting having considered and determined all items of business.