



**Councillor Mrs Wendy Stamp
Town Mayor**

**Sarah Grimes, Town Clerk
Telephone: 01621 783 426
email office@burnhamtowncouncil.com**

**Council Offices
Chapel Road
BURNHAM-ON-CROUCH
Essex
CM0 8JA**

14 November 2018

ALL COUNCILLORS BURNHAM-ON-CROUCH TOWN COUNCIL

Dear Sir/Madam,

TOWN COUNCIL MEETING

You are summoned to attend a **Meeting of the Burnham-on-Crouch Town Council**, to be held in the Council Chamber of these Offices on **Tuesday 20 November 2018 at 7.30 pm.**

Members of the Public and Press are welcome to attend.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'S Grimes'.

TOWN CLERK

NOTES:

The Council Chamber has an infra-red loop system. Anyone who requires assistance in hearing the Meeting should ask the Town Clerk who will be pleased to help.

Sound Recording of Meeting

Please note that the Council will be recording any part of this Meeting held in open session for subsequent publication on the Council's website. At the start of the Meeting an announcement will be made about the sound recording. Members of the public attending the Meeting with a view to speaking are deemed to be giving permission to be included in the recording.

AGENDA

- 1 APOLOGIES FOR ABSENCE**
To receive apologies for absence.
- 2 DECLARATIONS OF INTERESTS**
All Town Councillors have completed their Statutory Declarations of Interests in accordance with the Localism Act 2011 and the Code of Conduct for Members, adopted by the Town Council.
Members are required to declare the existence and nature of any 'personal or prejudicial' interests relating to items on the Agenda having regard to the Code of Conduct for Members. Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the Meeting.
- 3 TOWN MAYOR'S ANNOUNCEMENTS**

4 MINUTES

To confirm and sign the Minutes of the Statutory Meeting of the Town Council held on Tuesday 16 October 2018.

5 PLANNING COMMITTEE MINUTES

To receive and sign the confirmed Minutes of the Planning Meetings held on Tuesdays 16 and 30 October and Tuesday 13 November 2018.

6 PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA

To receive questions from the public and press (ten minutes allowed).

7 TOWN CLERKS' REPORT

To receive the Town Clerk's Report and pass any Resolutions and Orders as necessary.

8 DIARY DATES

Members to note (see separate sheet).

9 CO-ORDINATORS' REPORTS

- a) General Purposes – Councillor Peter Elliott
- b) Highways – Councillor Bob Calver
- c) Environment – Councillor Vanessa Bell
- d) Neighbourhood Development Plan – Councillor Mrs Wendy Stamp

10 DISTRICT COUNCILLORS' REPORTS

To receive reports from District Councillors: Mrs Helen Elliott, Peter Elliott, Ron Pratt and Neil Pudney.

11 TOWN COUNCIL REPRESENTATIVES' REPORTS

To receive reports from representatives to the following groups -

Allotment & Garden Holders' Association	PE/RP
Bradwell Local Community Liaison Council	PE
Burnham Cemetery Chapel (Friends of)	RP
Burnham Institute Trust	MW
Burnham United Charity	RP
Burnham Week Ltd	BC
Carnival Committee	RP
Chamber of Commerce	PE/WS
Coastal Community Team	NS/WS
Community Action Panel (CAP)	VB/NS
Crouch Harbour Authority (Advisory)	NP
Dengie Hundred Bus Users' Group	PH
Dengie Hundred Group of Parish Councils	PE/WS
ECC Parish Transport Meetings	PH
Friends of Hester Place	VB
Local Liaison Committee RSPB Wallasea Island	PE
Railway Bridge Task Force	???
Riverside Park Task Force	VB/BC/NS
SURE START	NP
Tourist & Community Information Liaison Committee	HE/WS
Village Hall Committee	HE

12 ACCOUNTS AND TRANSFER OF FUNDS

- a) To approve the payment of Accounts for October 2018 (deferred from 16.10.18) and November 2018 and to agree a transfer of funds to meet the Town Council's financial requirements,
- b) To receive the comparison of actual to budgeted payments and receipts to November.

13 GRANTS AND DONATIONS (GENERAL)

The remaining budget for 2018/2019 is £680.

No requests have been received for this Meeting.

The Town Council has, in previous years, made a donation to the Royal British Legion in the sum of £50, following Remembrance Sunday.

Members are requested to consider and determine if the Town Council wishes to make a donation.

14 TOWN COUNCIL SURGERIES

Surgeries are temporarily suspended.

15 'BOLD' (Burnham's Own Leisure Development)

Further to Minute 39 of the Meeting of the Town Council held on 24 May 2017 -

RESOLVED: - that the Town Council supports, in principal, the BOLD, (Burnham's Own Leisure Development) campaign to give the town better sporting facilities to include a swimming pool, gym and possibly a climbing wall."

The Town Mayor will update Members on progress with the above campaign.

16 ALLOTMENTS IN ARCADIA ROAD

To receive an update from the Town Mayor and Councillor Peter Elliott on the above.

17 BURNHAM OBSERVATORY

To receive an update on progress with the above scheme.

18 MEDIA POLICY

The Town Mayor will report on the above.

19 REINSTATEMENT OF BURNHAM BEACH

To receive an update on progress with the above. All Members have received a copy of the letter from Richard Holmes, Director of Service Delivery at Maldon District Council.

20 ANY OTHER BUSINESS

For the exchange of urgent information or to allow genuinely urgent issues to be raised.

21 PUBLIC FORUM

To receive questions from the public and press and to respond accordingly wherever practicable, failing which an answer will be communicated to the questioner as soon as possible following the Meeting (ten minutes allowed).

22 DATE OF NEXT MEETING

- i) Budget Meeting Tuesday 11 December 7.30 pm.
- ii) Town Council Meeting Tuesday 18 December 7.30 pm.

23 CLOSURE OF THE MEETING

To close the Meeting having considered and determined all items of business.